Financial Aid & Scholarships Office

PERSONAL COMPUTER (PC) POLICY

Adding a personal computer (PC) to a student’s Cost of Attendance (COA)

According to federal regulations, a student may request that the expense of a PC be added to their Cost of Attendance. This addition can occur once per degree program.

The cost of the PC (including printer and software) cannot exceed $1,500 unless the student’s academic unit sends documentation supporting the student’s need for equipment that warrants additional costs.

1) The student must provide a paid store receipt documenting the actual cost of the PC.

2) If a student needs the funds prior to purchasing the PC, the student must provide a spec sheet for the cost of the PC. UMKC will use the spec sheet to estimate the COA adjustment and retain the spec sheet as the initial documentation.
   a) Within 30 days of making the adjustment, the student must provide a paid store receipt documenting the actual cost of the PC. This document becomes official documentation.
   b) If the spec sheet over-estimated the cost of the PC, UMKC must make adjustments to the student’s COA to reflect the actual cost.
   c) If the student does not provide a paid receipt within 30 days, UMKC must remove the PC budget adjustment from the COA. If removing the PC adjustment creates a financial aid over-award, the student will be billed for the overage.