



[www.finaid.umkc.edu](http://www.finaid.umkc.edu)

Campus Location:  
5115 Oak Street

## Financial Aid & Scholarships Office

5100 Rockhill Road  
101 Administrative Center  
Kansas City, Missouri 64110-2499

[finaid@umkc.edu](mailto:finaid@umkc.edu)

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### Summer 2026 Work-Study Quick Guide

- The summer 2025 Work-Study period is June 8, 2026 - July 31, 2026.
- Students must have a separate Federal Work-Study (FWS) award for the summer 2026 period in order to work. Having had Work-Study during the Academic Year does not guarantee a summer Work-Study award or job and requesting it does not guarantee an award. Due to federal funding the number of summer Work-Study positions may increase or decrease compared to the Academic Year.
- Students must be enrolled at least one (1) credit hour in order to participate in the Work-Study program.
- Students must also meet Satisfactory Academic Progress (SAP) in order to qualify for UMKC's Work-Study program in any given semester. If the student turns in an appeal and is given a contract for one semester, the student under the terms of the contract is eligible to participate in the Work-Study program.
  - o Financial Aid and Scholarships Office Policies: <https://finaid.umkc.edu/policies/index.html>
- The last day of the spring 2026 semester is Friday, May 15, 2026. Students with a spring 2026 Work-Study position must stop working on this day.
- Students who are working a spring 2026 Work-Study position and have a summer 2026 Work-Study award may work through the break between the end of spring 2026 semester and the beginning of the summer 2026 semester: Those earnings will be charged to their summer 2026 Work-Study award.
  - o Enrollment in at least one (1) credit hour must be met for both spring 2026 semester and summer 2026 semester before the student is eligible to work during this break period.
- Students with only a summer 2026 Work-Study award may not start working their summer Work-Study position until Monday, June 8, 2026 and must stop working on Friday, July 31, 2026.
- Students who have a summer 2026 Work-Study award and a fall 2026 Work-Study award may work during the break between the end of the summer 2026 semester and the beginning of the fall 2026 semester. Those earnings will be charged to their fall 2026 Work-Study award.
  - o Enrollment in at least one (1) credit hour must be met for both summer 2026 semester and fall 2026 semester before the student is eligible to work during this break period.

- Students offered a summer 2026 Work-Study award must accept the award offer on Pathway before they have access to the summer Work-Study Job Postings in [Handshake](#).
  - o Pathway > Self-Service > Campus Finances > Accept/Decline Awards > Aid Year 2026
- Summer 2026 Work-Study positions generally become available in Handshake (<https://career.umkc.edu/>) in mid-May 2026:
  1. Go to [Handshake](#)
  2. Click the "Log In" link under the current student section.
  3. Enter your UMKC Username & Password under UMKC Student Only Login\*\*
  4. To find work study positions select Career Center > Resources > Work-Study Jobs ➤ and follow the link to the Work Study Jobs portal
  5. Enter your UMKC Username & Password for a second time.
  6. Listing of all Summer 2026 Federal Work-Study Job openings.\*

\*\*If you have any issues accessing the [Handshake](#) system contact Career Services at (816)235-1636. o

\*Application and hiring requirements may vary between departments. Follow the directions given from the hiring department to set up an interview according to the “How to Apply” section at the bottom of the job posting.

- Students need to submit their time worked in MyHR. Students will be paid per the dates listed on the university’s Bi-Weekly Pay Period Schedule found on HR’s website: <https://info.umkc.edu/hr/hr-operations/payschedules/> o  
MyHR Link: <https://www.umsystem.edu/ums/hr/peoplesoft-hr/myhr>