FINANCIAL AID AND SCHOLARSHIPS OFFICE

Verification Policy

Verification Requirements

Any student who completes a Free Application for Federal Student Aid (FAFSA) may be chosen for a verification review. The verification process may entail the review of tax documents, household information, and identify documents to ensure the accuracy of the FAFSA application. The FAFSA Processing System (FPS) selects approximately 30% of all FAFSA filers. UMKC Financial Aid and Scholarships Office (FASO) may also select an additional group of filers for the verification process, based on a set of common edits developed by the Department of Education which check for consistency and accuracy.

FASO staff will verify all mandatory items identified by the U.S. Department of Education based on the students Verification Tracking Group. In addition, the FASO can verify discretionary items.

FASO staff must resolve any conflicting information before awarding federal financial aid. Applicants whose financial aid information requires reprocessing, based on the verification process, will have corrections electronically processed by the FASO staff. These corrections will generate an updated Student Aid Report which will be sent to the student by the FPS. The expected Student Aid Index (SAI) may change based on the corrections made. If conflicting information is discovered after aid is awarded or disbursed, FASO staff must resolve the conflicting information, and the student will be required to pay back any federal aid received in excess of their original eligibility. All conflicts must be resolved regardless of whether the student was selected for verification or not.

Notification of Selection

Any student whose FAFSA application has been chosen for verification review, by either the FPS or by UMKC, will be sent a paper letter with all required forms, will be notified via their UMKC e-mail, and will also have all required documents listed on their Pathway "To Do List." The student's FAFSA Student Aid Report will also indicate if the student has been selected by the FPS.

Documentation Required to Complete Verification

1. Confirmation that the FUTURE Act Direct Data Exchange (FA-DDX) was consented to and the Federal Tax Information (FTI) was successfully transferred from the IRS to the students FAFSA. If the FA-DDX was not consented to or successful in transfer, signed copies of federal **Tax Return Transcript(s)** for the student applicant and their parent(s). Copies of all tax schedules and W2s are required as well. Independent students do not need to submit parental information (unless completing HPL verification); however spousal information will be required.

2. Full completion, with signatures, of either a Dependent or Independent Verification Form and Worksheets.

3. If selected for V4 or V5 verification, the student must also submit a copy of their government-issued photo ID.

4. Additional documents and forms can be required depending upon individual student, spouse or parent information provided.

Over-Payments of Aid

If it is determined that a student has received funds for which he or she is not eligible for, the student must repay the amount. If repayment is not made, the over payment must be referred to the U.S. Department of Education. No further applications for financial aid will be processed.