

Logging into HANDSHAKE to find the Work-Study Job Postings

<https://career.umkc.edu/>

<https://umkc.joinhandshake.com/login>

Click **“Log in”** under the Current Student section of **Handshake**

UNIVERSITY OF MISSOURI-KANSAS CITY

Career Services

Schedule an Appointment
Get ahead of the game. Career appointments tailored to your goals [Schedule an appointment now](#)

Home Students Alumni Employers Faculty and Staff Contact


HANDSHAKE

Are you a **CURRENT STUDENT** looking for employment, career events, appointment scheduling, or other career resources?
[Log in](#)

Are you a **UMKC ALUM** looking for employment, career events, appointment scheduling, or other career resources?
[Log in](#)


Are you an **EMPLOYER** interested in posting career opportunities and/or other recruitment initiatives?
[Log in](#)

Sign in to Handshake by clicking the **“UMKC Student Only Login”**

 [Learn More](#) [Help](#)

Download the iOS App for Students!
Discover jobs on the go and respond to employers the moment they message you.
[Download on the App Store](#)

Welcome to Handshake
Find jobs better, together.



[Sign up for an Account](#)


Sign in to Handshake

[UMKC Student Only Login](#)

or

[Next](#)

You can also sign in with your email address.
(Please use your .edu address, if applicable.)

 Handshake 2018 [Need Help?](#)

“Welcome to Handshake”



Welcome to Handshake

Join 9+ million students and kickstart your career.

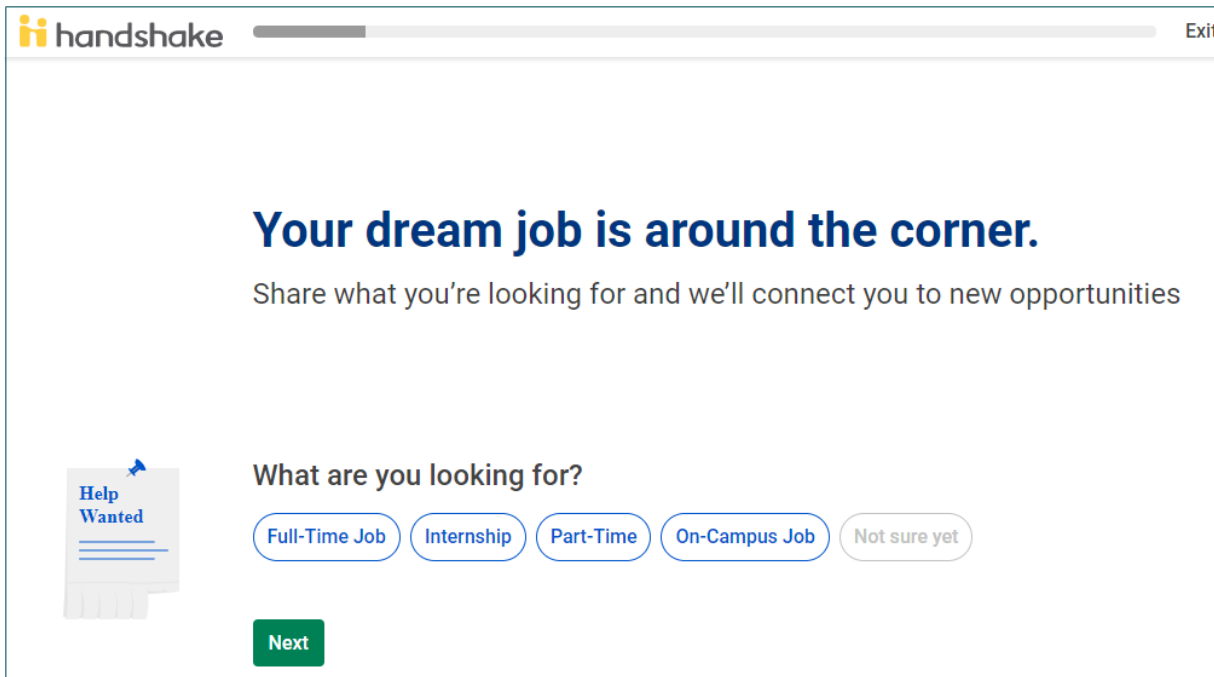
Click “Get Started”

- I want employers to be able to find and view my profile ⓘ
- I agree to receive marketing messages, including promotions and special offers from Handshake
- I agree to the [Terms of Service](#) and [Privacy Policy](#)

Get Started

By activating your account, you acknowledge that you will receive emails about job and other opportunities on Handshake. You can unsubscribe from these at any time.

Complete the get started steps to activate Handshake account:

A screenshot of the Handshake website's 'Get Started' page. The page has a white background with a blue header containing the Handshake logo and an 'Exit' button. The main heading is 'Your dream job is around the corner.' followed by the subtext 'Share what you're looking for and we'll connect you to new opportunities'. Below this is a section titled 'What are you looking for?' with five buttons: 'Full-Time Job', 'Internship', 'Part-Time', 'On-Campus Job', and 'Not sure yet'. A green 'Next' button is positioned below these options. On the left side, there is a 'Help Wanted' icon.

After completing the Handshake **Get Started** questions click “**Launch**” and the student’s account is active.

THIS IS THE MAIN PAGE/DASHBOARD

To find the **Work-Study Jobs** link:

- click on the **“For You”** tab at the top of the page
- then on the left-hand side of the page you will see a **“Suggested by Your School”**
- Click the **“Work-Study Jobs”** link just below **Suggested by your School**.

The screenshot shows the Handshake dashboard. At the top, the navigation bar includes 'handshake', a search bar, and tabs for 'For You', 'Jobs', 'Events', 'Students', and 'Career Center'. The 'For You' tab is highlighted in yellow and circled in red. A red arrow points from this tab to the 'Suggested by Your School' section on the left sidebar. In this section, the 'Work-Study Jobs' link is also highlighted in yellow and circled in red. Below this link, it says 'Posted by Janet Dexter'. The main content area shows a banner for 'Searching for Jobs is Better Together!', a 'Jobs & Events For You' section with a search bar and filters, and a 'Discover Students at University of Missouri-Kansas City' section with two student profiles.

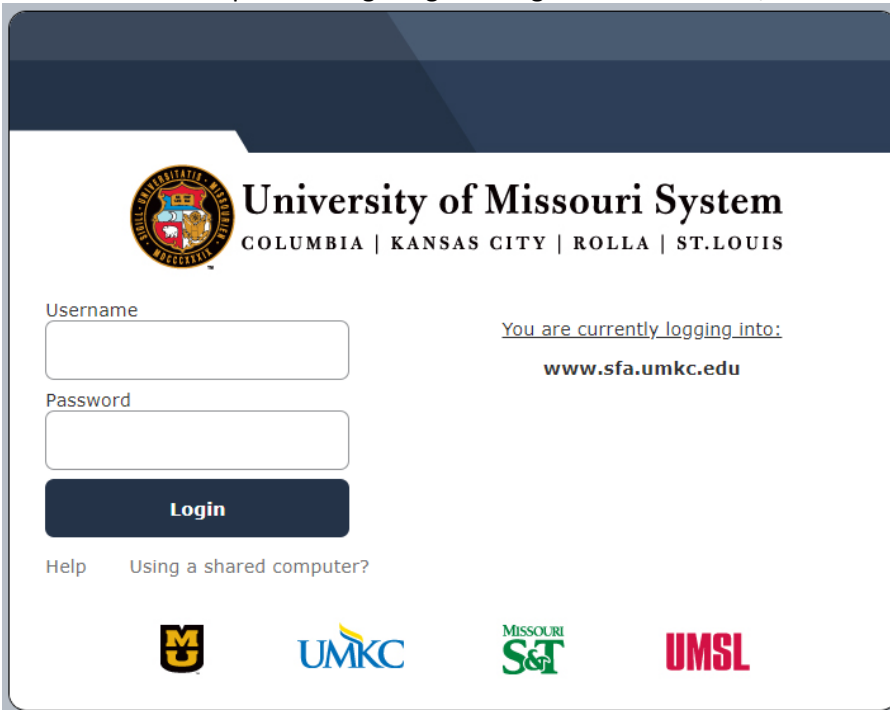
Click on the **“Work-Study Jobs”** link

This is a close-up of the 'Suggested by Your School' section. The 'Work-Study Jobs' link is highlighted in yellow and circled in red. Below the link, it says 'Posted by Janet Dexter'.

Find the **Work-Study Jobs link** here:

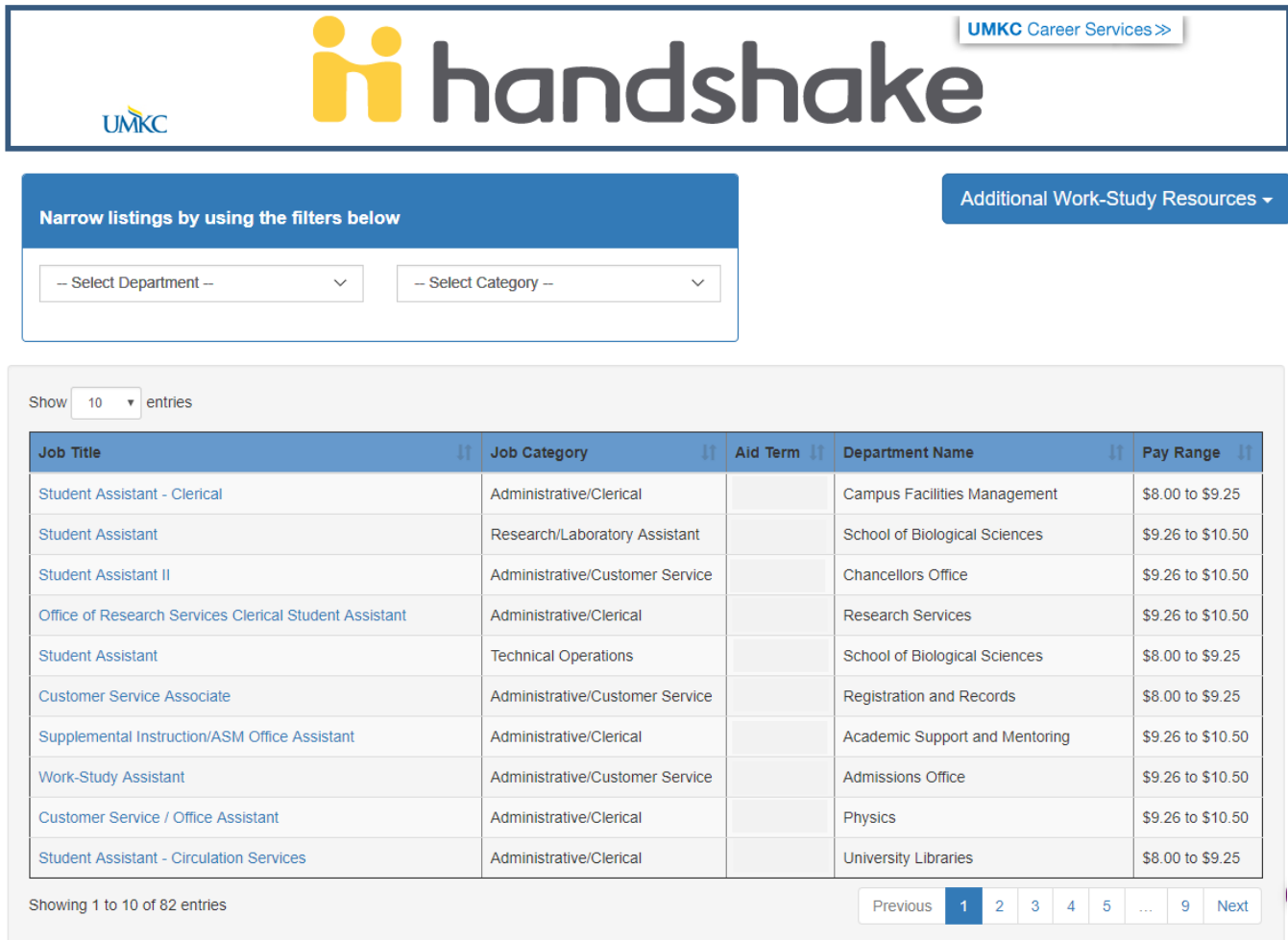
The screenshot shows the Handshake dashboard with the 'For You' tab selected. The main content area displays a message from Janet Dexter: 'If you are a currently enrolled student and have been awarded work-study and are looking for a work-study job at UMKC please visit: <https://www.sfa.umkc.edu/wsjobs>'. The URL is highlighted in yellow, and a blue arrow points to it.

Students will be required to log in again using their student SSO/username and password:



The login page features the University of Missouri System logo and name at the top. Below the logo, the text reads "University of Missouri System" followed by "COLUMBIA | KANSAS CITY | ROLLA | ST. LOUIS". There are two input fields for "Username" and "Password". A "Login" button is positioned below the password field. To the right of the input fields, it says "You are currently logging into: www.sfa.umkc.edu". At the bottom left, there are links for "Help" and "Using a shared computer?". At the bottom, there are logos for UMKC, Missouri S&T, and UMSL.

After successfully logging into the **Work-Study Jobs** link the student will find a listing of all available Federal Work-Study Job Postings for a given term:



The interface shows the "handshake" logo and "UMKC Career Services >>" link. Below the logo, there is a section titled "Narrow listings by using the filters below" with two dropdown menus: "-- Select Department --" and "-- Select Category --". To the right, there is a button for "Additional Work-Study Resources >".

Below the filters, there is a "Show 10 entries" dropdown. The main content is a table of job listings:

Job Title	Job Category	Aid Term	Department Name	Pay Range
Student Assistant - Clerical	Administrative/Clerical		Campus Facilities Management	\$8.00 to \$9.25
Student Assistant	Research/Laboratory Assistant		School of Biological Sciences	\$9.26 to \$10.50
Student Assistant II	Administrative/Customer Service		Chancellors Office	\$9.26 to \$10.50
Office of Research Services Clerical Student Assistant	Administrative/Clerical		Research Services	\$9.26 to \$10.50
Student Assistant	Technical Operations		School of Biological Sciences	\$8.00 to \$9.25
Customer Service Associate	Administrative/Customer Service		Registration and Records	\$8.00 to \$9.25
Supplemental Instruction/ASM Office Assistant	Administrative/Clerical		Academic Support and Mentoring	\$9.26 to \$10.50
Work-Study Assistant	Administrative/Customer Service		Admissions Office	\$9.26 to \$10.50
Customer Service / Office Assistant	Administrative/Clerical		Physics	\$9.26 to \$10.50
Student Assistant - Circulation Services	Administrative/Clerical		University Libraries	\$8.00 to \$9.25

At the bottom, it says "Showing 1 to 10 of 82 entries" and has a pagination control with "Previous", "1", "2", "3", "4", "5", "...", "9", and "Next".